



Application for Funding

Eligibility Assessment

Is your organization recognized by the IRS as a Nonprofit organization with 501(c)(3) status or are you applying using a fiscal agent with 501(c)(3) status?

Yes

No

Is your organization and/or its beneficiaries located in Boston or a contiguous community?

Yes

No

Have you submitted an application to the CFCT within the last twelve months?

Please be advised that the Trust will consider one application from an organization within a 12-month period. We have two submission deadlines per year (Feb. 1 and Sept. 1). You may not apply to two consecutive submission deadlines.

Yes

No

Introduction

Thank you for your interest in submitting an application to the Cabot Family Charitable Trust. Before you begin completing our online application, please note the following:

CFCT Funding Priorities

The CFCT funds nonprofit organizations working to make life better for children and families in Boston and contiguous communities (Brookline, Cambridge, Canton, Chelsea, Dedham, Everett, Milton, Needham, Newton, Quincy, Revere, Somerville, Watertown, and Winthrop).

The CFCT will consider applications requesting support in the following areas:

- Arts and Culture
- Education and Youth Development
- Environment and Conservation
- Health and Human Services
- Civic and Public Benefit

Within these fields, trustees prefer programs mainly serving youth and young adults, with a special interest in programs focused on ensuring the healthy growth and development of infants and young children, as a foundation for their future success. Please note that applications may fall within more than one of these fields.

Requests for capital support will be considered only in the spring cycle (for the Feb. 1 deadline).

CFCT Does Not Fund:

- Organizations located outside of our geographic focus area
- Sectarian programs of religious institutions
- Fraternal organizations
- Event sponsorships
- Matching gift programs
- Grants to individuals
- Summer camp programs (Our support for summer camp programs is channeled through the Summer Fund sponsored by Philanthropy Massachusetts).

Application Process & Timeline

Deadlines for grant applications are February 1 and September 1. If those dates fall on a weekend or holiday, applications are due the next business day.

Grant applications are reviewed at trustee meetings in June and December. All applicants will be notified of the final decisions on their applications.

The Cabot Family Charitable Trust Annual Report lists recent grant awards at www.cabotfamilytrust.org.

Current Grantees

If you are reapplying for funding, you must submit a report on your current grant along with your new application. You can access the report by navigating to the Active Grants section of the portal, clicking the green button to View Grant Details for your current grant, and then clicking on the Reports tab.

Organization Details

Note: If you copy and paste text from another document, please paste with the command: **Ctrl+Shift+V** This will remove all external formatting and ensure your text is consistent throughout your application.

Organization Name

Full Address

Country

Address 1

Address 2

City

State

Zip

Tax ID

Office Phone Number

Website

Please provide a brief description of your organization.

Please limit your response to 2-4 sentences and include the age of the organization (year founded).

Organization Mission Statement

Full-Time Staff

Part-Time Staff

Volunteers

Number of Individuals to be Served This Year (Projected)

Number of Individuals Served Last Year (Actual)

Board List

Please use bullets to provide a list of board members in the following format:

- Name, Professional Affiliation, Board Role.

Please do not include bios or photos.

Organization Financial Information

Please provide high-level financial information for the current fiscal year and three most recently completed fiscal years. For each year, please include:

- Fiscal Year End
- Data Source (990, Audit, Internal Financial Statements)
- Revenue
- Expenses
- Unrestricted Net Assets

If your organization has been in operation for less than 4 years, for those years not in operation yet, please enter the year and zeros for the data requested, and select "N/A" under Data Source.

Are you applying utilizing a fiscal agent?

If you answer yes, please complete the following four questions related to the fiscal agent. If no, please move to the next section by clicking the "Next" button below.

Yes

No

Fiscal Agent Organization Name

Fiscal Agent Tax ID

Fiscal Agent Phone

Fiscal Agent Website

Contact Information

Please provide the contact information requested for each role. When applicable, the same individual may serve in multiple roles.

Executive Director

If your organization has co-directors, please include both.

Enter at least 1 and no more than 2 contacts.

Primary Contact for this Request

Enter at least 1 and no more than 2 contacts.

Fiscal Agent Executive Director

If applicable, please provide the Contact information for the Executive Director or equivalent of the Fiscal Agent.

For each contact, please provide the following information:

- First Name
- Last Name
- Salutation (optional)
- Title
- Email Address

- Phone Number
 - Address (optional)
-

Grant Request Details

Please note, the majority CFCT grants are for one year.

In limited circumstances, the trustees may award multiyear funding, for a period of up to three years, for capital campaigns or for a project or program where a longer-term commitment can be shown to accelerate positive outcomes. If you wish to request multiyear funding, please select your preferred grant duration below and be sure to upload budget information for the entire time period of your request.

Note: If you copy and paste text from another document, please paste with the command: **Ctrl+Shift+V** This will remove all external formatting and ensure your text is consistent throughout your application.

Amount Requested

Grant awards range from \$5,000-\$50,000 for a one-year period.

Total Program or Capital Budget

Note: if you are applying for general operating support, please enter the total organization budget in this field.

Grant Duration

Please note that 12 months is the standard CFCT grant duration.

Type of Support Requested

Select one:

- Project/Program
- General Operating
- Capital (Feb. 1 deadline only)

Briefly answer the questions below to provide us with information as to how the requested funds would be utilized (what you would like to do and how you'll do it) if awarded from the Cabot Family Charitable Trust.

Request Summary

In 2 - 3 sentences or bullets, please provide a brief description of the program or project for which you are requesting funds.

Please select the location(s) of program services and/or activities to be supported with this funding.

Select at least 1.

- Boston
- Brookline
- Cambridge
- Canton
- Chelsea
- Dedham
- Everett
- Milton
- Needham
- Newton
- Quincy
- Revere
- Somerville
- Watertown
- Winthrop
- Other

Please select the location(s) of clients and/or beneficiaries of this work.

Select at least 1.

- Boston
- Brookline
- Cambridge
- Canton
- Chelsea
- Dedham
- Everett
- Milton
- Needham
- Newton
- Quincy
- Revere
- Somerville
- Watertown
- Winthrop
- Other

Please list any other towns served by the proposed activities that fall outside of the CFCT's geographic focus area.

While this information can be helpful in understanding the full picture of a program, please note that in most cases, the Trust limits its support to its geographic focus area.

What is the proposed plan of activities?

Please be sure to indicate how CFCT funds will be used to support this work. In addition, **please include the projected number of individuals to be served.**

Why is this work important?

How will this program or project benefit the community? Does it address a specific need? Describe the population to be served by this work.

What personnel will be needed to carry out the activities proposed?**If applicable, what partnerships/collaboration will be involved with the proposed activities?****What do you hope to achieve and how will you know if you are succeeding?**

Please include both qualitative and quantitative measures. If your program is already operating, please consider sharing recent outcomes and impact as well.

How will this program or project be funded?

Please provide a summary of who else is funding this program, specifying the funding amount and whether it is pending or committed (a detailed list will be requested on the budget form as well).

What is your long-term plan for sustaining this work/project?

Required Attachments

Please upload files in PDF format.

Organization Operating & Project Budget Summary, showing allocation of CFCT request.

Please download, complete, and upload a budget summary using the template provided. Please name your file as follows: your organization name - budget.pdf

Optional: Capital Budget or Organization Budget (if different from Operating & Project Budget above), showing allocation of CFCT request.

Please name your file as follows: your organization name - cap budget.pdf or your organization name - org budget.pdf

Most recent audited financial statements (or IRS 990, if your organization is not required by law to conduct an annual audit).

Please name your file as follows: your organization name - audit.pdf

Fiscal Agent Financial Information

If you are applying with a fiscal agent, please provide financial information for the fiscal agent's most recently completed three years. For each year, please include:

- Fiscal Year End

- Revenue
- Expenses
- Unrestricted Net Assets
- Data Source (990, Audit, Internal Financial Statements)

Download the file below if you'd like to use our template.

Fiscal Agent Organization Budget

If you are applying with a fiscal agent, please download, complete, and upload a budget summary for your fiscal agent using the template provided.

Confirmation

Please select the option that applies to you.

Please note: Organizations with active grants from the Cabot Family Charitable Trust must submit a narrative and expense report on the active grant for this application to be considered complete. To access your active grant and complete a report on it, click Active Grants at the top of this page, View Grant details, and Reports. Your current application cannot be considered until reporting requirements for prior awards have been met.

Select one:

- I am not a current grantee.
- I am a current grantee and I submitted a report on my active grant.
- I am a current grantee and I have NOT submitted a report on my active grant.

☒ **I acknowledge that submitting this application is not a guarantee of funding. The information I am submitting is true to the best of my knowledge.**

Last updated: October 29, 2025