



**CABOT FAMILY
CHARITABLE TRUST**

ANNUAL REPORT 2024



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In 2024, the Cabot Family Charitable Trust awarded grants totaling \$2,205,000 to 82 organizations. Grant awards were made to organizations working in arts and culture, education and youth development, environment and conservation, and health and human services, in Boston and its immediate neighbor communities. This grants list reflects the Trust's interest in underserved youth and families, evident within all its broader fields of interest. These grant awards continue the philanthropic legacy of Godfrey L. Cabot, who established the Trust in 1942.

The Cabot Family Charitable Trust received 340 eligible applications in 2024. Trustees make grant award decisions twice a year after reviewing recommendations prepared by the staff. Current grant application guidelines are available at the end of this report, as well as online at www.cabotfamilytrust.org.

Since the Cabot Family Charitable Trust maintains an open application process, staff meets frequently with nonprofit organizations operating in the Trust's grant region. Staff also participates in professional meetings and discussions on philanthropy and the nonprofit sector sponsored by local and national philanthropic associations.

The Cabot Family Charitable Trust's investment portfolio is managed by Fiduciary Trust. Trustees and staff review quarterly investment reports, and investment guidelines are reviewed biennially and as needed with Fiduciary Trust staff. A summary of the Trust's 2024 financial statements are provided at the end of this report.

The Trustees welcomed John R. Cabot to the Board in January 2024. Longtime Chair and Trustee Frank Bradley stepped down from his leadership role in October and the Trustees mourn his passing in November 2024. Greenfield Sluder succeeded Frank as Chair.

2024 TRUSTEES:

Shoma Aditya
Francis M. Bradley, Chair (through Oct. 24)
John R. Cabot
Laura Cabot Carrigan

Mary Schneider Enriquez
Greenfield Sluder, Chair (from Oct. 24)
Hendrika Sluder

CFCT Executive Director: Elizabeth M. Lynch



2024 GRANT AWARDS SUMMARY

ARTS AND CULTURE	\$30,000
CAPITAL	\$424,000
CIVIC AND PUBLIC BENEFIT	\$105,000
EDUCATION AND YOUTH DEVELOPMENT	\$988,000
ENVIRONMENT AND CONSERVATION	\$130,000
HEALTH AND HUMAN SERVICES	\$528,000
TOTAL	\$2,205,000

Please note, most programs fit more than one category, but are included in only one for this calculation.

ARTS AND CULTURE

Boston Children's Chorus (<http://www.bostonchildrenschorus.org>) **\$30,000**
to continue expanding recruitment and access initiatives through in- and after-school choral education programs and social justice work in Chelsea and Boston.

CAPITAL

About Fresh [Fresh Truck] (<http://www.aboutfresh.org>) **\$30,000**
to purchase stationary power banks, solar panels, and charging infrastructure for three trucks operating mobile markets.

Bridge Over Troubled Waters, Inc. (<http://www.bridgeotw.org>) **\$50,000**
for upgrades and renovations to convert a newly acquired residence in Brighton into roommate-style configuration to providing transitional housing for 9 youth at a time.

Commonwealth Zoological Corp. dba Zoo New England (<http://www.zoonewengland.org>) **\$25,000**
for the construction of the interactive African Experience Exhibit at the Franklin Park Zoo.

Community Servings (<http://www.servings.org>) **\$50,000**
to purchase a combi oven and a commercial grade food processor, which will increase the program's capacity to provide medically tailored meals to people in need.

Family ACCESS of Newton (<http://www.familyaccess.org>) **\$50,000**
for a renovation to bring its building (1921) into compliance with MA state code that stipulates that space used for care of children 2.9 years or younger must have direct exits to the outside or have a sprinkler system.

Harvard Street Neighborhood Health Center (<http://www.harvardstreet.org>) **\$50,000**

for a capital campaign to finance the construction of a new health center.

Just A Start (<http://www.justastart.org>) **\$25,000**
over two years, for furniture and equipment for the new Construction Training Center for JAS' YouthBuild program for out-of-school youth ages 16-24. (Multiyear)

Puppet Showplace Theatre (<http://www.puppetshowplace.org>) **\$44,000**
to support the replacement of the theatre's lighting system.

Roca, Inc. (<http://www.rocainc.org>) **\$50,000**
for a capital campaign to renovate Roca's Chelsea headquarters.

Worcester Natural History Society dba EcoTarium (<http://www.ecotarium.org>) **\$50,000**
for a capital campaign to build a Traveling Exhibit Hall and an Early Childhood Science Learning Center. (Multiyear)

CIVIC AND PUBLIC BENEFIT

Aero Club of New England (<http://www.acone.org>) **\$10,000**
for support of the Godfrey L. Cabot Award and luncheon. The award recognizes outstanding contributions to the science of aeronautics and astronautics.

Friends of the Public Garden (<http://www.friendsofthepublicgarden.org>) **\$5,000**
for Making History on the Common, an interactive field trip hosted annually on Boston Common for 1,000 Boston schoolchildren.

New England Innocence Project (<http://www.newenglandinnocence.org>) **\$25,000**
for general operating support to help correct and prevent wrongful convictions of innocent people.

Old North Foundation of Boston dba Old North Illuminated (<http://www.oldnorth.com>) **\$25,000**
to launch a new exhibit, "Unearthing Childhood," that will center the lived experiences of four real children from diverse backgrounds who lived in the North End in the 18th and 19th centuries.

WBUR (Trustees of Boston University) (<http://www.wbur.org>) **\$40,000**
to support WBUR's local education journalism.

EDUCATION AND YOUTH DEVELOPMENT

Apprentice Learning (<http://www.apprenticelearning.org>) **\$25,000**
to provide career education experiences to 8th graders and alumni in Boston Public Schools.

Artists for Humanity, Inc. (<http://www.afhboston.org>) **\$25,000**
for the Youth Arts Enterprise program, which offers paid-employment in the arts to under-resourced teens.

Arts for Learning Mass., Inc. (http://www.artsforlearningma.org)	\$30,000
to support Expanding Horizons Through Music, a holistic literacy-through-music program designed to help close the kindergarten preparedness gap among early learners experiencing housing insecurity and extreme poverty.	
Boston Outdoor Preschool Network (http://www.bopn.org)	\$24,000
to provide Forest Days, a nature-based preschool program, to Pre-K (K1) classes at BPS' Sumner Elementary School and Joseph P. Manning Elementary School.	
Campus Without Walls (http://www.campuswithoutwalls.org)	\$35,000
to increase high quality course offerings and teacher professional development opportunities. Funds will be used for teacher mentoring and inter-school coordination to give students access to classes at other schools.	
Codman Square Health Center (http://www.codman.org)	\$48,000
for the Codman Internship Program for Community Youth, which will offer healthcare career-connected learning opportunities.	
Community Boating (http://www.community-boating.org)	\$15,000
for the STEM education program for junior sailors ages 11-14. Funds will be used to offer a cyanobacteria water quality monitoring program.	
Courageous Sailing (http://www.courageoussailing.org)	\$20,000
for the Swim Sail Science summer and in-school STEM programs.	
Discovering Justice (http://www.discoveringjustice.org)	\$20,000
to provide and support in-school civic education curricula exploring the justice system for Boston Public School elementary school students. (Multiyear)	
EdVestors (http://www.edvestors.org)	\$25,000
to advance equity in literacy outcomes for K-12 students of color in Boston Public Schools by working in partnership with schools, students, and caregivers to discover and address the root causes of racial inequities.	
Ellis Early Learning (http://ellisearlylearning.org)	\$26,000
for general operating support for its early childhood education program, which serves approximately 300 children across three Boston locations.	
Essential Partners, Inc. (http://www.whatisessential.org)	\$20,000
to pilot a training institute for teachers from economically challenged communities that will focus on helping students learn the fundamental skills of civil discourse, community engagement, and connections across differences.	
EVKids, Inc. (http://www.evkids.org)	\$15,000
to support a 1-on-1 tutoring program that will serve 130 at-risk Boston youth from Dorchester and Roxbury.	

Jeremiah Program Boston (http://www.jeremiahprogram.org)	\$20,000
for parent and child programming to help single, low-income mothers of young children achieve their education and career goals.	
Level Ground Mixed Martial Arts (http://www.levelgroundmma.org)	\$30,000
for continued support of the Student Trainer Workforce Development & Academic Enrichment Program, which offers employment, educational advancement, and healthy living training for high risk youth.	
Mass Insight Education & Research (http://www.massinsight.org)	\$25,000
to develop and pilot a Learning Library Platform that will provide students enrolled in Mi's AP STEM and English Program access to a digital repository of AP virtual review sessions.	
Mass Mentoring Partnership (http://www.massmentors.org)	\$35,000
to provide training and technical assistance to mentoring programs across the state.	
Neighborhood House Charter School (http://www.thenhsc.org)	\$40,000
for an in-school mentoring program for boys at NHCS that provides mentorship, social emotional learning, speakers and field trips aimed to address and dismantle the societal, economic, and educational barriers they face.	
Neighborhood Villages (http://www.neighborhoodvillages.org)	\$40,000
to provide centralized services that bolster early education and family-centric wraparound supports to a network of five EEC centers serving vulnerable children and families.	
Nurtury, Inc. (http://www.nurturyboston.org)	\$35,000
to establish the Nurtury Family Childcare Incubator, to help women of color open their family child care small businesses in a shared work space. This pilot has support of city and state licensing experts to operate outside traditional licensing models.	
Philanthropy Massachusetts (http://www.philanthropyma.org)	\$35,000
for financial support of the Summer Fund, which helps make summer camps and programs accessible to underserved youth in Greater Boston.	
Roxbury Stone House (http://www.stonehouseinc.org)	\$25,000
for trauma-informed enrichment programming for the Stone House Early Learning Center.	
School on Wheels of Massachusetts (http://www.sowma.org)	\$15,000
for an out-of-school time tutoring program that brings academic and mentoring services directly to students staying in Boston shelters.	
Science Club for Girls (http://www.scienceclubforgirls.org)	\$20,000
for school vacation week programs for middle school girls and gender-expansive youth that include hands-on activities in robotics, coding, and AI.	
Science from Scientists (http://www.sciencfromscientists.org)	\$20,000

for an in-school STEM enrichment program for students in grades 3-8 across ten partner schools in the Boston Public School District.

Sociedad Latina (<http://www.sociedadlatina.org>) **\$25,000**

for Pathways to Success, which connects Latine, English learners, and Boston youth and their families to year-round programming in Arts & Culture, Civic Engagement, Education, and Workforce Development.

Steppingstone Foundation, Inc. (<http://www.steppingstone.org>) **\$20,000**

to expand Steppingstone's Scholars Program by building out a career readiness initiative.

Teach for America - Massachusetts (<http://www.teachforamerica.org>) **\$30,000**

to establish a high dosage tutoring program in an effort to double 8th grade math proficiency in Boston by 2030.

The Loop Lab, Inc. (<http://www.thelooplab.org>) **\$35,000**

for the Media Arts Apprenticeship Program, which helps opportunity youth to develop careers in audio/video through professional skills training and job placement.

The Petey Greene Program (<http://www.peteygreene.org>) **\$20,000**

for a volunteer tutoring program to help incarcerated and formerly incarcerated youth and young adults pursue a high school credential and prepare to join the workforce upon their release.

The Wily Network (<http://www.thewilynetwork.org>) **\$20,000**

to support students navigating college without academic, emotional, or financial support from family. Funds will be used to increase the number of students supported by the program.

TheatreZone dba Apollinaire Theatre Company (<http://www.apollinairetheatre.com>) **\$25,000**

for the Apollinaire Play Lab, an affordable arts education and performance program in Chelsea.

ThinkGive (<http://www.thinkgiveproject.org>) **\$20,000**

to expand ThinkGive's SEL program at no cost to schools and organizations serving under-resourced youth.

USS Constitution Museum Foundation, Inc. (<http://www.usscm.org>) **\$25,000**

to provide zero-cost education programs and transportation stipends to bring America's Ship of State to under-resourced students.

WGBH Educational Foundation (<http://www.wgbh.org>) **\$50,000**

for the GBH Kids Catalyst Fund, which supports the production of children's media programming for PBS and community learning resources. (Multiyear)

Young People's Project (<http://www.typp.org>) **\$25,000**

for YPP programs in Boston, Cambridge, and Somerville, that promote math literacy using a near-peer teaching model whereby college- and high school-aged students to lead and teach mathematics activities for middle and elementary school students.

ZUMIX (<http://www.zumix.org>) **\$25,000**
for Creative Media & Tech programming that will engage 80 youth (ages 12-18) in out-of-school, year-round programs including audio engineering, filmmaking, video production, journalism, and radio broadcasting.

ENVIRONMENT AND CONSERVATION

Friends of Belle Isle Marsh (<http://www.friendsofbelleislemarsh.com>) **\$15,000**
for conservation, engagement, and planning work to protect Belle Isle Marsh from climate change and the negative impacts of human activity.

Mount Washington Observatory (<http://www.mountwashington.org>) **\$35,000**
to expand MWOBS internship programs to include collaboration with the Appalachian Mountain Club and Hubbard Brook Ecosystem Study to produce a yearly almanac that tracks annual changes to the climatology and biology of alpine environments.

Ocean Alliance (<http://www.whale.org>) **\$30,000**
for general operating support of efforts to protect whales and their ocean environment.

Ocean Discovery League (<http://www.oceandiscoveryleague.org>) **\$25,000**
to accelerate deep-ocean exploration and understanding by creating a suite of low-cost, distributed tools and supporting a community of explorers around the globe.

Urban Farming Institute of Boston, Inc. (<http://www.urbanfarminginstitute.org>) **\$25,000**
for community education programs about urban farming and its impact on support climate resilient communities, nutrition, and healthy lifestyles.

HEALTH AND HUMAN SERVICES

Adolescent Consultation Services (<http://www.acskids.org>) **\$15,000**
to provide direct mental health services to court-involved children.

Boston CASA (<http://www.bostoncasa.org>) **\$25,000**
for court-appointed advocates for foster children involved in abuse and neglect cases.

Children's Advocacy Center of Suffolk County (<http://www.suffolkcac.org>) **\$25,000**
to support a bilingual family advocate to provide nonclinical assistance and resources for victims of child abuse and exploitation and their non-offending caregivers.

Circle of Hope, Inc. (<http://www.circleofhopeonline.org>) **\$25,000**
for operating expenses to respond to emergency requests from shelter and community partners for clothing and hygiene supplies for individuals and families who are homeless.

De Novo (formerly CLSACC) (<http://www.denovo.org>) **\$25,000**

for continued operating support of free legal assistance and forensic psychological evaluations for low-income immigrants and refugees, with priority given to children, young adults, and mothers with children.

Ecumenical Social Action Committee, Inc. (ESAC) (<http://www.esacboston.org>) **\$15,000**
for the FAST Program, providing housing and case management support to 32 homeless youth and young adults with one or more disabling conditions in Boston.

Elizabeth Peabody House (<http://www.teph.org>) **\$15,000**
for a food security program that serves immigrant and low-income communities in Boston and Somerville.

Found in Translation (<http://www.found-in-translation.org>) **\$25,000**
for general operating funds to support Medical Interpreter Services and Career Advancement programming for low-income bilingual women.

Friday Night Supper Program (<http://www.fridaynightsupper.org>) **\$10,000**
for general operating support for a weekly meal service program for the homeless and low-income individuals.

Hope and Comfort (<http://www.hopeandcomfort.org>) **\$24,000**
for the Hygiene Secure Schools initiative, which will provide hygiene products on a regular basis at elementary schools. Funds will be used to expand a pilot project with Quincy schools and for a professional evaluation.

Immigrant Family Services Institute (<http://www.ifs-usa.org>) **\$50,000**
for general operating support to respond to the increase in demand for services to help newly arrived immigrants, particularly from Haiti.

Massachusetts Immigrant & Refugee Advocacy Coalition (MIRA) (<http://www.miracoalition.org>) **\$24,000**
to provide a training program for non-attorneys who will become Dept. of Justice Accredited Representatives able to represent noncitizens in immigration legal matters.

Mujeres Unidas Avanzando (<http://www.muaboston.org>) **\$25,000**
for continued support of job training programs for low-income Latina women to become Home Health Aides, Phlebotomists, Clinical Medical Assistants, or Medical Admin. Assistants.

National Consumer Law Center (<http://www.nclc.org>) **\$15,000**
for Project Stay Connected, assisting vulnerable low-income households facing termination of utilities.

One Can Help (<http://www.onecanhelp.org>) **\$25,000**
to provide missing resources to at-risk and foster children and families in the juvenile court system needed to remedy court concerns.

One Family, Inc. (<http://www.onefamilyinc.org>) **\$20,000**

to provide academic/career coaching, scholarships, technology, and emotional supports to help students who are parents to complete their degrees and attain economic self-sufficiency.

PAIR Project (<http://www.pairproject.org>) **\$15,000**

for the Access to Justice for Immigrant Youth project, which provides free representation to unaccompanied immigrant minors in immigration court matters.

Prison Book Program, Inc. (<http://www.prisonbookprogram.org>) **\$25,000**

to provide books and printed resources to incarcerated people in prisons and correctional institutions.

Project Bread - The Walk for Hunger, Inc. (<http://www.projectbread.org>) **\$20,000**

for continued support of the Child Nutrition Outreach Program.

Samaritans, Inc. (<http://www.samaritanshope.org>) **\$25,000**

for Youth Suicide Prevention and Intervention initiatives, including Hey Sam, Peer to Peer text network, and community education and outreach in BPS. (Multiyear)

Smart from the Start, Inc. (<http://www.smartfromthestartinc.org>) **\$25,000**

for therapeutic mentors to focus on early childhood mental health and SEL in the Address the Stress program.

Spoonfuls, Inc. (<http://www.lovinspoonfulsinc.org>) **\$15,000**

for the Food Rescue Program, which collects and distributes to community organizations fresh food that would otherwise be discarded.

St. Francis House (<http://www.stfrancishouse.org>) **\$30,000**

to provide Refuge Services during a time of unprecedented demand due to the dramatic influx of migrants.

Women's Lunch Place, Inc. (<http://www.womenslunchplace.org>) **\$10,000**

for the Healthy Meals Program, which provides three meals per day to the day shelter's guests. Meals are also delivered to partner organizations

The Cabot Family Charitable Trust

Statements of Assets and Net Assets

December 31, 2024 and 2023

Assets			
		2024	2023
		<u> </u>	<u> </u>
Cash and cash equivalents		\$ 2,514,067	\$ 2,386,383
Investments, at fair value		<u>53,247,120</u>	<u>50,152,880</u>
		<u>\$55,761,187</u>	<u>\$52,539,263</u>
Net Assets			
Unrestricted net assets		<u>\$55,761,187</u>	<u>\$52,539,263</u>

The Cabot Family Charitable Trust

Statements of Revenue, Expenses and Changes in Net Assets

Years Ended December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
Revenue:		
Net realized and unrealized gain on investments	\$ 4,607,944	\$ 5,136,558
Dividends, interest and other income	<u>1,434,819</u>	<u>1,372,420</u>
Net investment income	<u>6,042,763</u>	<u>6,508,978</u>
Expenses:		
Administrative costs - Cabot-Wellington, LLC	194,000	286,625
Investment fees	215,009	194,332
Salaries and benefits	162,695	62,005
Professional fees	16,800	14,458
Membership dues	8,145	12,000
Office and other expenses	13,820	15,631
Travel, conferences and meetings	<u>1,615</u>	<u>2,732</u>
	612,084	587,783
Contributions	2,205,000	2,000,215
Federal and State tax	<u>3,755</u>	<u>-</u>
Total expenses	<u>2,820,839</u>	<u>2,587,998</u>
Increase in net assets	3,221,924	3,920,980
Unrestricted net assets at beginning of year	<u>52,539,263</u>	<u>48,618,283</u>
Unrestricted net assets at end of year	<u>\$ 55,761,187</u>	<u>\$ 52,539,263</u>

CABOT FAMILY CHARITABLE TRUST

Trustees:

**Shoma Aditya, Frank Bradley, Laura Cabot Carrigan,
Mary Schneider Enriquez, Greenfield Sluder, Hendrika Sluder**

Grant Program Summary and Eligibility Requirements

Established in 1942 by Godfrey L. Cabot, the Cabot Family Charitable Trust makes grant awards in arts and culture, education and youth development, environment and conservation, health and human services, and civic and public benefit. Within these fields, as appropriate, the trustees prefer programs mainly serving youth and young adults, with a special interest in programs focused on insuring the healthy growth and development of infants and young children, as a foundation for their future success. The trustees are unlikely to fund policy advocacy unless it is part of a larger program that has direct service components. Grant awards are made in the city of Boston and contiguous communities, as well as to organizations in which the Cabot family has philanthropic interest. Applications to the Trust are accepted twice per year for review by the trustees.

Grant applications are reviewed at trustee meetings in June and December. Deadlines for grant applications are February 1 and September 1. If those dates fall on a weekend or holiday, applications are due the next business day by email to elynych@cabotwellington.com.

Nonprofit organizations with 501(c)(3) status are eligible for support. The Cabot Family Charitable Trust does not support sectarian programs of religious institutions, fraternal organizations, event sponsorships, or matching gift programs. The Trust does not make awards to individuals. Support for summer camp programs is channeled through the Summer Fund sponsored by Philanthropy Massachusetts. The Cabot Family Charitable Trust Annual Report lists recent grant awards at www.cabotfamilytrust.org.

Grant Program Policy and Review Criteria

The Cabot Family Charitable Trust will consider grant applications for general support, support for specific programs and activities, and for capital campaigns. While most grant awards are for one year, the trustees may award multi-year funding for capital campaigns and, in limited circumstances, for a period of up to three years where a longer term commitment can be shown to accelerate positive outcomes. Organizations considering a capital campaign request must apply for support by February 1 in any year. Capital requests will not be considered in the fall.

Grant awards range from \$5,000-\$50,000 for a one-year period. After Cabot Family Charitable Trust staff researches and reviews grant applications, the trustees make the final decision on all grant awards.

Applications recommended for funding meet the following criteria:

- Reflect Cabot family interests and provide benefits to communities and organizations that have been supported by the family's philanthropy.
- Extend important services to individuals and groups not served adequately through other programs and institutions.

- Manage change by assessing community needs and developing programs to meet emerging needs.
- Promote productive cooperation and full use of resources by nonprofit organizations and community groups.
- Test new approaches to problems or adapt solutions that have been successful elsewhere.

Grant Application Process

Applicants must begin by submitting a concept paper, using the format found on Trust's website (www.cabotfamilytrust.org), by February 1 or September 1, or the next business day, if that date falls on a weekend or holiday.

The trustees will notify applicants by email that their application has been received within two weeks of the deadline. Please check with staff if no acknowledgement is received. Also, applicants will be notified by email on a rolling basis if further information is needed to complete their consideration of a request, as well as if their requests will not be funded.

Concept papers must be emailed by the close of business on the deadline date to:

elynch@cabotwellington.com
Elizabeth M. Lynch, Executive Director
Cabot Family Charitable Trust

If you have questions, please contact us by email or telephone: 617.226.7505.

CABOT FAMILY CHARITABLE TRUST

Application Submission Instructions

Thank you for your interest in submitting a concept paper to the Cabot Family Charitable Trust. Please review the CFCT Guidelines for more information about the type of programs or projects we support.

Please follow these instructions in preparing your submission:

- Please prepare your application in a 12-point font.
- Please submit your application electronically to elynych@cabotwellington.com.
- If a deadline falls on a weekend or holiday, please submit your application by the next business day.
- Please use our Concept Paper Cover Sheet and include the requested attachments in the submission format specified below.
- If you are a current recipient of CFCT funding, your application must include a report on your current grant activities.
- Please submit your application in **no more than three (3) pdf files** named and organized as follows:

1. Your organization name – Concept Paper.pdf

- Cabot Family Charitable Trust Cover Sheet
- 3-page Narrative
- Program or Capital Budget (if different from Operating Summary Budget)
- Organization Operating Summary Budget (sample form available at www.cabotfamilytrust.org)
- IRS 501 (c)3 letter
- List of Board of Directors and Affiliations

2. Your Organization name – Audit.pdf

- Most recent audit or Form 990

And, if applicable:

3. Your Organization Name – Interim (or Final) Report as of date.pdf

- If you are currently a recipient of CFCT Funding, please include a report on your activities to date. If your grant activities are completed, please submit a Final Report. If activities under the grant are still ongoing, you may submit an Interim Report. (See our website for reporting guidelines).

We will provide an acknowledgment of your application within two weeks of the application due date.

CABOT FAMILY CHARITABLE TRUST

Concept Paper Cover Sheet – Date _____

Organization Information				Fiscal Agent Information (if applicable)			
Org. Name:				Fiscal Agent Name:			
Address:				Address:			
Tax ID Number:		Phone:		Tax ID Number:		Phone :	
Website:				Website:			
Executive Director (Name & Title):				Fiscal Agent Executive Director:			
Email:				Email:			
Primary Contact for request (Name & Title):				Phone: Email:			
Org. Financial Summary Current Budget: \$ _____ Year: _____ Info from 3 recent audit/fin. reviews:				Fiscal Agent Financial Summary Current Budget: \$ _____ Year: _____ Info from 3 recent audit/fin. reviews:			
Year	20__	20__	20__	Year	20__	20__	20__
Revenues				Revenues			
Expenses				Expenses			
Net Assets				Net Assets			
Organization description and mission (up to two sentences, including age of organization):							
Number of Full-time Staff:		Number of Part-time Staff:		Number of Volunteers:			
Amount Requested: \$				Total Program/Capital Budget: \$			
Purpose of Request (one sentence):							
Prior Support from the Cabot Charitable Trust:							

Please attach a narrative to this cover sheet. In a maximum of three pages, please answer the following questions as succinctly as possible:

If awarded a grant from the Cabot Family Charitable Trust:

1. What would you like to do and how will you do it?

Describe the program or project for which you are requesting funds, covering the following information:

- Proposed plan of activities. Please be sure to indicate how CFCT funds will be used to support this work.
- Personnel needed to carry out the activities proposed.
- Partnerships / collaboration involved (if applicable).

2. Why is this work important?

- How will this program or project benefit the community? Does it address a specific need?
- Describe the population to be served by this work.

3. What do you hope to achieve and how will you know if you are succeeding?

Please include both qualitative and quantitative measures.

4. How will this program or project be funded?

Please provide a summary of who else is funding this program, specifying the funding amount and whether it is pending or committed (you may also add this to the budget page).

5. What is your long-term plan for sustaining this work/project?

Attachments required:

- Organization Operating Budget Summary (sample form available on our website). Provide for fiscal agent as well, if applicable.
- Complete Program or Capital Budget (if different from Operating Budget), showing allocation of CFCT request.
- IRS 501 (c)3 letter (for fiscal agent, where appropriate)
- List of your organization's Board of Directors and affiliations
- Most recent audited financial statements (or IRS 990, only if your organization is not required by law to conduct an annual audit)
- Interim or final report for any current grant from the Cabot Family Charitable Trust (see website for reporting guidelines).

Please follow the Application Submission Instructions to ensure your request meets the Trust's requirements. Thank you!